

GOVERNING BODY

LNCT/GB/2020/01

Date: 25/08/2020

FORMATION OF GOVERNING BODY

The Governing Body (GB) is formed as per the guidelines of AICTE, New Delhi and RGPV Bhopal.

Objectives:

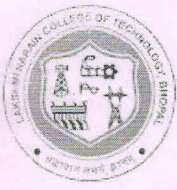
The Society/Trust, which has established the Institution, shall exercise its control in the institution through the Governing Body.

Function, Roles & Responsibility:

The GB is responsible for the management of the Institution. Its function shall include the following:

- a) To form various Committees.
- b) To approve the budget estimates recurring and non-recurring for the financial year in advance.
- c) To scrutinize and accept the audited statement of account for each year.
- d) To estimate the work load, approve the staff pattern and create posts-teaching and non-teaching (Technical and administrative) for the Institution.
- e) To consider and approve the proposals for creation of infrastructure such as building, equipment, Library and staff on a continuous basis.
- f) To Consider and make provisions for meeting the general and specific conditions laid down by AICTE, The State Government RGPV, Bhopal and monitoring the progress in fulfilling the conditions:
- g) To consider the report of the Principal on status of admissions:
- h) To consider the report of the Principal on the academic performance of the students.
- i) To supervise the observance of service Conditions of the staff as prescribed.
- j) To consider the proposals of the Principal for improvement in academic performance of the staff.
- k) To consider any other matter which enhance the academic atmosphere in the institution.
- l) To consider any proposal for expansion of educational activities to be made to the AICTE/Government/RGPV Bhopal.

The Meeting of Governing Body will be held 2 times in a year. The meeting of the Committees should be held as often as required. The Principal of the institutions, who is the members Secretary, shall be responsible for organizing the meeting as required. The notice of the meeting should be sent to all the members so as to reach them at least 15 days in advance. The agenda papers with details should reach the members at least a week in advance. Principals shall be responsible for preparing the minutes of the meeting.



GOVERNING BODY

Composition:

S.No	Name	Designation	
1	Shri. Jai Narain Chouksey	Chairman	Chairman and Managing Trustee
2	Smt. Poonam Chouksey	Member	Vice Chairperson
3	Dr. O.P Rai	Member	Trust Nominee Advisor & Special Invitee.
4	DTE's Nominee	Member	DTE's Nominee
5	RGPV Nominee	Member	RGPV Nominee
6	Dr. Ashok Kumar Rai	Member	Staff Representative
7	Dr. Manish Khemariya	Member	Faculty Representative
8	Dr. A.K. Saxena	Principal & Ex-Officio Member Secretary	Principal

Frequency:

Twice in a year

Principal

& Ex-Officio Member Secretary



Copy to:

1. Shri. J.N. Chouksey , Chairman and Managing Trustee
2. Smt. Poonam Chouksey, Vice Chairperson
3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Staff Representative
5. Dr. Manish Khemariya, Faculty Representative
6. AICTE (Ex-Office) Nominee
7. RGPV Bhopal, University Nominee



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

GOVERNING BODY

LNCT/GB/2020/02

Date: 19/10/2020

Notice of GB Meeting No.1 of 2020

The meeting of GB, Meeting No.1 of 2020 will be held on Monday 09/11/2020 in the Board Room of the College 11 a.m.

1. Confirmation of Minutes of preview GB Meeting.
2. Status of Classes in Covid Times
3. EOA for the Academic Year 2020-21
4. University Examination of June 2020
5. Implementation of new fees structure
6. Observance of Covid guidelines.
7. General Information regarding academic activities in the College.

Please make it Convenient for yourself to attend the meeting.


Dr. A.K. Saxena

Principal & Ex-Officio Member Secretary

Principal
Lakshmi Narain College of Technology
BHOPAL

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3. Dr. O.P. Rai, Advisor & Special Invitee
4. Dr. Ashok Kumar Rai, Staff Representative
5. Dr. Manish Khemariya, Faculty Representative
6. AICTE (EX-office Nominee)
7. RGPV Bhopal (University Nominee)



GOVERNING BODY

LNCT/GB/2020/03

Date: 09/11/2020

Minutes of Meeting

A Governing Body meeting was held on 09/11/2020 (Monday) at 11 a.m. in Board room of LNCT. The Principal has welcomed all distinguished members of the Committee. Following points were transacted:

Item No: 01: Confirmation on Last GB

Member Secretary read out the minutes of last Governing Body meeting including action taken on the points on which all members expressed their satisfaction.

Item No. 02: EOA for the Academic Year 2020-21

The member secretary had informed that EOA for the academic year 2020-21 had received via AICTE Letter No. F.No. Central/1-7003323961/2020/EOA dated 15/06/2020. The status of various courses had been read out before the Committee. It was approved by members.

Item No. 3:Academics

Status of Classes in Covid Times:

It is informed by member secretary that during lockdown from 30/03/2020 to 25/04/2020, Online classes for the even Semester of Jan-Jun 2020 were conducted by our faculty from home. From May 2020 faculty started coming to the College and conducted online classes from the College.

Conduct of offline classes : As per the Government Guidelines on Covid-19, The College had drafted a Covid-19 Presentive Action Plan for reopening of the Institute. The member had shown their satisfaction on the action initiated by the College. The College had conducted offline classes from 17/08/2020. Though there were few students initially reported. Our faculties and mentors constantly spoken to students to take vaccines and join offline classes.

New Courses: There were 2 new courses namely CSE (IOT&CS) and CSE (AIML) with student strength of 60 had been approved. We had started identifying books related to their disciplines from 2nd year only.

Admission in 1st year B.Tech Courses: The admission were started by Directorate of Technical Education in Oct 2020. First list of admissions came on 12/10/2020 and CLC would happen in next weeks. The induction program will be planned from first week of Dec 2020.

Special Efforts for Improvement: Member Secretary had apprised the Committee that following steps are taken to improve the academics in the challenging time of Covid.

- a) The students have been motivated to enhance their knowledge on technical fundamentals as well as guided to add skills on latest technologies



GOVERNING BODY

- b) The thrust of completion on courses has been made and followed in letter and spirit.
- c) The lab improvement work is undertaken regularly. The Governing Body had shown satisfaction on the efforts being made. The minutes of the last Governing Body was approved unanimously.

Item No: 04: University Examination of June 2020: Due to Covid 19 lockdown, Even Semester ending June 2020 had delayed and their examination were delayed and conducted in September 2020. The results were analysed and were placed for perusal of the committee. The results are excellent. The members had approved the same.

Item No: 05: Implementation of new fees structure: The fees structure for various B.Tech and M.Tech courses had been received from AFRC order No. Sectt/AFRC/2019/1660 Dated 21/06/2019. The fee regulation was applicable for academic session 2019-20, 2020-21 & 2021-22. The College followed the AFRC guidelines. The member approved the same.

Item No. 6: Points connected to Building, Maintenance, Finance etc

Maintenance of Labs, Class rooms, Building & fixtures, Libraries, Coolers, A/cs.

The College remained closed for some time. Now faculties are conducting online classes for some more time outstation students will avoid coming to Bhopal. Even localite parents will avoid sending their wards to the College. This is the time libraries we organized maintenance of labs libraries class rooms, building and fixtures. The item was approved as proposed.

Fitment of Cameras in Classroom:

The classes were available as no offline classes were being held. We can use time to fit the Cameras in the classrooms. The point was well taken and approved as proposed.

Budget Utilization & Allocation for 2020-21:

The Budget Utilization & Allocation report were put up to the committee and were perused through by all the members. They are passed.

Construction of Hostel for Girls:

The Construction work was going on for some times for girl's hostel. Hostel building has been completed. The members are satisfied on the progress and point is noted.

Construction for staff Quarters:

Staff Quarter building works was on since 2019. The Staff Quarter construction has been completed. The members are satisfied on the progress and point is noted.

Lift in Girl's Hostel:

It is to be procured and fitted. It was approved as proposed.



LAKSHMI NARAIN COLLEGE OF TECHNOLOGY BHOPAL (M.P.)

GOVERNING BODY

Dr. A.K.Saxena

Principal & Ex-Officio Member Secretary

Principal
Lakshmi Narain College of Technology
BHOPAL

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